

Arctic Orienteering Club Annual Meeting
September 17, 2004
Minutes

Approximately 30-35 people including kids attended the meeting at Russian Jack Chalet.

Anne Billman led the meeting.

Door prizes donated by AMH, the Sport Shop, Skinny Raven, and Williwaw Publishing (Jim Green) were distributed by drawing at regular intervals throughout the meeting. Other sponsors that contributed to the club were also thanked. These included Alaska Map Science, and HDR Alaska (others?).

Metals were awarded by Eric Follett to the top three in season points in all divisions. Thanks go to Jim Green, who worked hard to calculate these results.

Bylaws

We need to adopt new bylaws in our pursuit of 501c3 non-profit status. Peggy Kugel helped revise the bylaws to include the correct language. Anne passed around copies of the new bylaws to all the tables. One copy tracked the changes from the old bylaws. Anne pointed out two main changes to the bylaws: it gives the executive board power to change annual dues, and it removes the USOF membership requirement for board members.

Jim Green motioned, Steve Gruhn seconded, and the membership unanimously RESOLVED by voice vote to adopt the new Bylaws.

Financial report

Steve Gruhn, standing in for Peggy, gave a quick report on the year's finances. Our total in all our accounts - checking, savings, and investment - was \$23,396.99. Not all the fees have been paid yet. The Municipality of Anchorage per contestant fee still needs to be paid and was budgeted for \$800. For comparison, last year's total at this time was \$19,759.71. The left over income will go to the mapping reserve.

Draft Schedule

Volunteers were called upon to serve as meet directors and meet assistants next year.

Halloween-O

Volunteers are needed to help create controls. The club has some Halloween supplies that can be used in the decorations. Dick Hawkins is organizing, but will be out of town the day of the meet. Jim Green urges that volunteers keep in mind their audience in order not to scare the little kids too much. He suggests a rating system or preview of the controls.

Officers

The following were elected to their positions by unanimous vote:

President - Anne Billman

Administrative Vice President - Steve Gruhn

Secretary - Andrew Lee

Treasurer - Peggy Kugel

VP of Media - Leslie Kroloff

VP of Events - Dan Billman

VP of Membership - David Evans

VP of Equipment - Jill and Eric Follett

VP of Mapping - Ian Moore

VP of Training - Chris Tomsen

At large - Dick Hawkins, Bill Spencer, and Sam Pepper

"What should we be doing?"

Chris Tomsen suggests that we try to post military access information to the website as early as possible to ease the process of getting people on the bases.

Chris also suggested that we continue to emphasize **safety**. Meet directors are provided with a first aid kit and should be able to assist with minor injuries. Chris will look into the best practice for response to injuries such as allergic reaction to wasp stings. Whistles for competitors were suggested. A better procedure is needed to remind competitors to check in when they leave, even if they don't finish. Perhaps having more people at registration would help.

Eric Follett gave a little tutorial on how to handle the controls when they are being collected after a meet. The punch is placed in the pouch, if there is one, and the hang cord is wrapped around collapsed control at the punch to hold the punch within the control. Finally, tuck the hang cord in. This helps to keep the controls from getting tangled up with each other.

New Policy Guidelines

At this point, the annual membership meeting was declared closed and the new executive board met briefly to vote on the new policy guidelines. Board members present were Ann Billman, Steve Gruhn, Andrew Lee, Leslie Kroloff, Dan Billman, David Evans, Jill Follett, Eric Follett, Ian Moore, Chris Tomsen, Dick Hawkins, Bill Spencer and Sam Pepper.

After a short discussion, the maximum reimbursement for meet directors out of meet revenues without needing executive board approval was changed from \$50 to \$75.

The new policy guidelines were adopted by unanimous vote.

Next board meeting: To be announced.

Prepared by Andrew Lee, Secretary, 9/26/04